MOBAC

MOBAC Administrative Council
December 20, 2024
9:30 a.m.

Via Zoom

https://us02web.zoom.us/j/81989891463?pwd=09taca7ryVdLTs9sTsBKxlock7qd7s.1

Meeting ID: 819 8989 1463, Passcode: 074085

Call-in Option (669) 900-6833

MOBAC Administrative Council

Brian Edwards, Monterey Public Library (Chair)	Alicia Martinez, Watsonville Public Library (Vice-Chair)
Vacant, Cabrillo College Library	Jeff Sundquist, Monterey Peninsula College Library
Jacqueline Grallo, CSUMB	Edward Corrado, Naval Postgraduate School
Aleah Kropholler, Gavilan College Library	Rachel Gaither, Pacific Grove Public Library
Ashlee Wright, Harrison Memorial Library	Timothy Kuelker, Salinas Public Library
Cynthia Ainsworth, Hartnell College Library	Austin Curtis, San Benito County Free Library
Deborah Stephens, Hartnell College Library	Rochelle Eagen, San Juan Bautista City Library
Ann Flower, Middlebury Institute of International Studies	Christopher Platt, Santa Cruz Public Libraries
Hillary Theyer, Monterey County Free Library	

1. Call to Order, Introductions, Announcements, Proxies   Edwards

2. Approval of Consent Items **(Action Item)**   Edwards

    A. Approval of Agenda

    B. Approval of Minutes of September 20, 2024   Attachment 1, pg. 4
    Meeting

3. Administrative Business

    A. Student Success Cards for All   Strege
    (Presentation by Reed Strege, California State Library)
    https://www.library.ca.gov/services/to-libraries/success-cards/
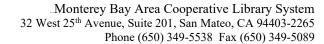
    B. AB 1825 Effect of Collection Development Policies   Frost
    https://www.library.ca.gov/services/to-libraries/freedom-to-read-act/

    C. Committee Updates and Funding Requests   Wasterlain Attachment 2, pg. 6
    (Action Item)

    D. MOBAC dPlan Subscription Renewal **(Action Item)**   Frost   Attachment 3, pg. 7

    E. Formation of Nominating Committee for FY 2025-26   Edwards   Attachment 4, pg. 8
    Chair and Vice Chair

    F. Reference Service Model Discussion   Addison   Attachment 5, pg. 9

    G. Continuation of Outreach Discussion   All

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4. Reports

   A. ILL Resource Sharing   Haskins

   B. Reference   Addison

   C. SPLAMBA   Weyant

   D. Technology   Jones

   E. Literacy   Andrews

   F. MOBAC Chair   Edwards

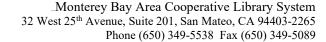   G. MOBAC Administration   Frost

5. Public Comment – (Individuals are allowed three minutes; groups in attendance, five minutes. It is system policy to refer matters raised in this forum to staff for further investigation or action if appropriate. Translator/interpreter will be available upon request at least three days prior to the meeting. The Brown Act prohibits the Administrative Council from discussing or acting on any matter not agendized pursuant to State law.)

6. Other Business

   A. News from Libraries   Edwards

   B. Agenda Items and Location for March 21, 2025   Edwards
      Meeting

- Dolly Parton Imagination Library

- Emergency Preparation Updates

7. Adjournment

Brown Act: This meeting abides by Cal. Gov't Code § 54953.

Cal. Gov't Code § 54953(b)(1) "Notwithstanding any other provision of law, the legislative body of a local agency may use teleconferencing for the benefit of the public and the legislative body of a local agency in connection with any meeting or proceeding authorized by law. The teleconferenced meeting or proceeding shall comply with all otherwise applicable requirements of this chapter and all otherwise applicable provisions of law relating to a specific type of meeting or proceeding."

Cal. Gov't Code § 54953(j)(6) A "teleconference" is "a meeting of a legislative body, the members of which are in different locations, connected by electronic means, through either audio or video, or both."

Gov't Code § 54953 (b)(2) "Teleconferencing, as authorized by this section, may be used for all purposes in connection with any meeting within the subject matter jurisdiction of the legislative body. If the legislative body of a local agency elects to use teleconferencing, the legislative body of a local agency shall comply with all of the following:

(A) All votes taken during a teleconferenced meeting shall be by rollcall.

(B) The teleconferenced meetings shall be conducted in a manner that protects the statutory and constitutional rights of the parties or the public appearing before the legislative body of a local agency.

(C) The legislative body shall give notice of the meeting and post agendas as otherwise required by this chapter. (D) The legislative body shall allow members of the public to access the meeting, and the agenda shall provide an opportunity for members of the public to address the legislative body directly pursuant to Section 54954.3.

Gov't Code § 54953 (3) "If the legislative body of a local agency elects to use teleconferencing, it shall post agendas at all teleconference locations. Each teleconference location shall be identified in the notice and agenda of the meeting or proceeding, and each teleconference location shall be accessible to the public. During the teleconference, at least a quorum of the members of the legislative body shall participate from locations within the boundaries of the territory over which the local agency exercises jurisdiction, except as provided in subdivisions (d) and (e)."

Meeting Locations

CSU Monterey Bay Library, 3054 Divarty Street, Seaside, CA 93955

Harrison Memorial Library, NE Corner of Mission and 6th Avenue, Carmel-by-the-Sea, CA 93921

Monterey County Free Libraries, 188 Seaside Circle, Marina, CA 93933

Monterey Peninsula College, 980 Fremont Street, Monterey, CA 93940

Monterey Public Library, 625 Pacific Street, Monterey, CA 93490

Salinas Public Library, 350 Lincoln Avenue, Salinas, CA 93901

San Benito County Public Library, 470 5th St., Hollister, CA 95023

San Juan Bautista City Library, 801 Second Street, San Juan Bautista, CA 95045

Santa Cruz Public Libraries, 117 Union Street, Santa Cruz, CA 95060

Watsonville Public Library, 275 Main Street, Suite 100, Watsonville, CA 95076

MOBAC Administrative Council
September 20, 2024
9:30 a.m. at Monterey Public Library
Action Minutes

Council: Ashlee Wright (HML); Hillary Theyer (MCFL); Jeffrey Sundquist (MPC); Brian Edwards (MPL); Rachel Gaither (PGL); Rochelle Eagen (SJB); Christopher Platt (SCPL); Alicia Martinez (WPL)
Proxies: Timothy Kuelker for SAL; Manny Gonzales for SBCL
Others: Cathy Andrews (Literacy); David Addison (Reference); Elizabeth Thomas (Reference); Carol Frost (PLP); Justin Wasterlain (PLP)

1. **Call to Order, Introductions, Announcements, Proxies**
   The meeting was called to order at 9:33 a.m. by Chair Edwards.

2. **Approval of Consent Items**

   A. **Approval of Agenda**

   B. **Approval of Minutes of June 21, 2024 Meeting**
   A motion was made, and unanimously passed, to approve the Consent Items. (M/S Theyer/Edwards)

3. **Administrative Business**

   A. **Committee Updates and Funding Requests**
   Addison proposed a funding request on behalf of the Reference and Technology Committees of $500 to host a collaborative training on the impacts of artificial intelligence on library services. A motion was made, and passed unanimously, to approve the funding request of $500. (M/S Edwards/Theyer)

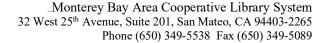   B. **MOBAC dPlan Subscription Updates from Participating Libraries**
   Wright, Theyer, and Edwards described their experiences using dPlan in their jurisdictions.

   C. **MOBAC Representation on PLP Executive Committee**
   Frost reported on Tom Rosko's departure from the Dudley Knox Library at the Naval Postgraduate School. She asked for a volunteer to finish his term on the PLP Executive Committee through June 2024. Wright volunteered. A motion was made, and unanimously passed, to recommend to the PLP Executive Committee Wright's appointment to replace Rosko through June 2024. (M/S Edwards/Martinez)

   D. **MOBAC Strategic Planning**
   Wasterlain suggested this item be revisited when there is more capacity on the Council to undertake strategic planning activities.

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E. Dolly Parton Imagination Library Update

Wright reported on discussions with the Carmel-by-the-Sea Rotary Club to be the non-profit partner for this program. Frost noted a recent trailer bill for the California budget would move program funding from the State to the Dolly Parton Imagination Library's parent organization in Tennessee.

F. Emergency Preparation Update

Wright and Theyer reported on emergency preparation activities at their libraries. A working group was created with Theyer, Wright, Platt, Gaither, Kuelker, and Edwards to discuss potential MOBAC-wide collaboration on emergency preparation.
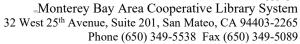
4. Reports

Verbal reports from the Literacy Committee and Reference Committee chairs were provided. Martinez recommended more staff become involved with the MOBAC committees.

5. Public Comment – none

6. Other Business

A. News from libraries – The libraries shared updates.

B. Agenda Items, Chair, and Location for Next Meeting on December 20, 2024
- Continued Outreach Discussion
- Committee funding requests
- dPlan subscription renewal
- AB 1825's Effect on Collection Development Policies

7. Adjournment

The meeting was adjourned at 11:19 a.m. by Chair Edwards.

MOBAC

To: **MOBAC Administrative Council**
From: **Justin Wasterlain**
Subject: **Committee Program Funding Request**
Date: **December 20, 2024**

LITERACY COMMITTEE

The Literacy Committee is sponsoring a training in early April. This workshop is aimed at volunteer tutors, literacy program staff, and librarians (as interested).

The workshop will help train volunteer tutors on ways to use the State Library/CLLS's annual "Writer to Writer" competition to help their learner increase their reading and writing skills and will leverage a new set of resources we are creating locally to support the tutor and learner in this process. The Committee aims to increase participation by providing more support to the tutors, as currently many do not feel confident on how to integrate this with what they are already working on with their learner.

The Committee is requesting use of up to $500 for the purchase of materials to be distributed during this training session.

SPLAMBA

SPLAMBA will host a workshop on Saturday, January 25th, 2025, at the Monterey Public Library, focusing on diversity in programs and collections. A panel of three experts will be invited to speak about how to integrate representation in story times and library collections for children and families.

SPLAMBA is requesting the use of up to $2,500 for honorariums and refreshment costs.

TECHNOLOGY COMMITEE

The Technology Committee will present a workshop on the various ways MOBAC libraries are using technology for teaching and learning. Presentations will be given about tools, techniques, and programs currently in use. Examples might include a video training module for cybersecurity, citizenship test preparation software, or perhaps AI prompting techniques for providing Reference

The MOBAC Technology committee is requesting $250 for the purchase of refreshments for this program. Funds for the program would be provided by a PLP Staff Development Initiative grant. Date and location of this program are to be determined but will be communicated to MOBAC membership once confirmed.

Recommendation

It is recommended the MOBAC Administrative Council approve the funding requests from the Literacy Committee, SPLAMBA, and the Technology Committee.

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To:	**MOBAC Administrative Council**
From:	**Carol Frost**
Subject:	**MOBAC dPlan Subscription Renewal**
Date:	**December 20, 2024**

Background

At the December 15, 2023 MOBAC Administrative Council meeting, PLP was authorized to establish a consortia subscription to dPlan to be purchased using MOBAC reserves. dPlan is an online emergency preparedness and response tool libraries can use to either develop emergency response plans or make existing plans easily accessible in critical situations. Five libraries opted to participate in the subscription: Cabrillo College, Harrison Memorial Library, Monterey County Free Library, Monterey Public Library, and Salinas Public Library.

The subscription, active from March 1, 2024 through February 28, 2025, was quoted to PLP as $1,336.50. This cost was established by dPlan charging $59.40 per branch across these five jurisdictions. A 10% discount was applied for the bulk subscription.

When approaching dPlan for a new quote for March 2025, PLP was made aware that only three of the 25 subscriptions have been used. dPlan's pricing structure assumes each branch location will use an individual account rather than one main location using a master account that includes plans for all of the branch locations. Staff asked if participating jurisdictions with multiple branches could pay for one subscription without purchasing for the branches to reduce costs, but this was not allowable. The cost associated with the 22 unused subscriptions is $1,176.

The new quote for March 1, 2025 through February 28, 2026 is $1,871. The following libraries are opting to participate in the consortia subscription:

- Harrison Memorial Library
- Monterey County Free Library
- Monterey Public Library
- Pacific Grove Public Library
- Salinas Public Library
- Santa Cruz Public Library

Recommendation

If the MOBAC Administrative Council chooses to renew the consortia subscription to dPlan, it is recommended the Council approve the use of $1,871 from MOBAC reserves to purchase the one-year subscription starting on March 1, 2025.

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To: **MOBAC Administrative Council**
From: **Brian Edwards**
Subject: **Formation of Nominating Committee for FY 2025-26 Chair and Vice-Chair**
Date: **December 20, 2024**

Per the MOBAC Bylaws, the MOBAC Administrative Council Chair and Vice-Chair shall serve for a term of one year. The Vice-Chair shall serve as the Chair-Elect, and a new Vice-Chair will be nominated each year.

Each year at the December MOBAC Administrative Council meeting, a Nominating Committee is formed to gather the nominations for the next fiscal year. This includes identifying a new Vice-Chair and confirming with the current Vice-Chair that they are available as the incoming Chair.

From the Bylaws:

"*IV. OFFICERS*
    A. *The officers of the Administrative Council shall be: Chair, Vice-Chair (whose duties include serving as Chair-Elect), and immediate Past-Chair.*
    B. *The term of office shall be for one year.*
    C. *Special elections shall be held as needed to fill vacancies.*
    D. *No officer may serve more than two (2) successive terms.*"

"*V. COMMITTEES*
    B. *The Nominating Committee shall be appointed annually by the Administrative Council Chair and will present a slate of Administrative Council officers for voting and approval at the Annual meeting.*"

MOBAC Administrative Council Chairs Chronology

	Chair	Vice-Chair
2024/25	Brian Edwards – public	Alicia Martinez - public
2023/24	Joanna Kimmitt - academic	Brian Edwards - public
2022/23	Joanna Kimmitt - academic	Hillary Theyer - public
2021/22	Hillary Theyer - public	Jacqueline Grallo - academic
2020/21	Ashlee Wright - public	Hillary Theyer - public
2019/20	George Romero - academic	Ashlee Wright - public
2018/19	Inga Waite - public	Peter Liu - academic
2017/18	Frank Wojcik - academic	Inga Waite - public
2016/17	Carol Heitzig - Academic	Frank Wojcik - academic
2015/16	Eleanor Uhlinger - academic	Carol Heitzig - public

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To:　　　**MOBAC Administrative Council**
From:　　**David Addison, co-chair, Reference Committee**
Subject:　 **Reference Service Model Discussion**
Date:　　 **December 20, 2024**

With the ever-changing landscape of research and reference services provided to our patrons and students, many public-facing staff have been discussing the current and future state of reference services throughout the Monterey Bay Area and beyond. Upon reflection of this topic at our ongoing reference committee meetings, we all agreed that it would be very helpful to hear what our library directors think about this topic.

In the Annual Report included in the September meeting, our Committee included this comment when asked about obstacles, issues and challenges: "The changing nature of reference and research for both public and academic libraries. The new challenge of how AI will impact our work with students and the general public. What are the expectations going forward from our library directors in terms of providing reference in our libraries."

Based on this, we would like to hear from the MOBAC Administrative Council on the changing landscape of reference, which would be most helpful in guiding our services now and in the future.

In particular, some topics of discussion that would be most helpful include:
- Your library system's current reference service model
- The future of reference services at your library
- How AI is affecting your reference services now and going forward
- Policies regarding the use of AI in library research and general library activities
- The renaming of reference services to research and instruction