

# Technology Committee Meeting Minutes

Recorder: Kim Smith

2 p.m. Tuesday, November 19, 2024

## Virtual Conference Information:

<https://us02web.zoom.us/j/88494658921?pwd=thttT9vDjoL2mY3E3QtsGXhQphfSNS.1>

Meeting ID: 884 9465 8921

Passcode: 127796

- I. **Call to Order** Attending: Bjorn Jones - SCPL, Deborah Stephens - Hartnell, Tammy Del Conte - MCFL, Kim Smith - MPL, Miguel Jimenez - SPL, Eva Nottage - WPL
- II. **Adoption of Agenda** approved as is. (Reminder from PLP- the agenda needs to be released 72-hr prior and action items need to be finalized by then. Informational items could be added at start of meeting. Aubrey and Bjorn will be updating the process to send out the agenda earlier.)
- III. **Approval of the [Oct, 15 2024 Minutes](#)** approved as is
- IV. **MOBAC Reports (as necessary)**
  - A. Admin Council - no reports, but we need to send a representative to next meeting
  - B. Literacy - NA
  - C. Reference - NA
  - D. Resource Sharing - NA
  - E. SPLAMBA - NA
- V. **Old Business:**
  - A. October 25th Reference & Technology Workshop
    1. Reflections - Bjorn previously sent out feedback received from attendees and it was discussed briefly. 23 attendees with 7 online. Hands-on activities are always popular. There were suggestions for more library specific examples. SCPL is interested in potentially replicating early next year.
    2. Next steps - some comments requested more info on AI in the future. Perhaps a session where libraries share what they are doing to promote digital literacy. Move workshop to March moving forward? Put on agenda for next month.
  - B. Owl reservation process - keeping it informal, email holding Library (Kim Smith at MPL & Eva Nottage at WPL)
- VI. **New Business:**

- A. Rotating meeting roles (Facilitator, Note Taker, Posting Minutes) - Bjorn suggested making a schedule to rotate through the whole year for the roles other than facilitator to chair? Eva offered to post things to the MOBAC site. Due to irregular attendance it might be better to pick meeting roles day of?
- B. Recruiting members - a number of MOBAC Libraries do not have members on this committee. Bring it up at the next Admin Meeting. Report back results next meeting.
- C. TBD - NA

**VII. Public comment** - *(Individuals are allowed three minutes, groups in attendance, five minutes. It is system policy to refer matters raised in this forum to staff for further investigation or action if appropriate. The Brown Act prohibits the Administrative Council from discussing or acting on any matter not agendized pursuant to state law).*

**VIII. Announcements**

- A. General group sharing and announcements

**IX. Next business meeting place**

- A. December 17, 2024 2pm via Zoom

**X. Adjournment**

**Brown Act:** The legislative body of a local agency may use teleconferencing in connection with any meeting or proceeding authorized by law. Cal. Gov't Code § 54953(b)(1). A "teleconference" is "a meeting of a legislative body, the members of which are in different locations, connected by electronic means, through either audio or video, or both." Cal. Gov't Code § 54953(b)(4). A local agency may provide the public with additional teleconference locations. Cal. Gov't Code § 54953(b)(4).

The teleconferenced meeting must meet the following requirements:

(1) it must comply with all of the Act's requirements applicable to other meetings;

(2) all votes must be taken by roll call;

(3) agendas must be posted at all teleconference locations and the meeting must be conducted in a manner that protects the statutory and constitutional rights of the parties or public appearing before the body;

(4) each teleconference location must be identified in the notice and agenda and each location must be accessible to the public;

(5) during the teleconferenced meeting, at least a quorum of the members of the legislative body must participate from locations within the boundaries of the body's jurisdiction; and

(6) the agenda must provide the public with an opportunity to address the legislative body at each teleconference location. Cal. Gov't Code § 54953(b).

**Meeting Locations:**

John Steinbeck Library - 350 Lincoln Avenue, Salinas, CA 93901

Harrison Memorial Library - Ocean Ave & Lincoln St, Carmel, CA 93921

Hartnell College Library - 411 Central Ave, Salinas, CA 93901

Marina Branch Library - 188 Seaside Circle, Marina, CA 93933

Monterey Peninsula College - 980 Fremont Street, Monterey, CA 93940

Monterey Public Library - 625 Pacific St. Monterey, CA 93940

Naval Postgraduate School - 411 Dyer Road, Monterey, CA 93943