

MOBAC Administrative Council
June 16, 2023
9:30 a.m.

via Zoom

<https://us02web.zoom.us/j/81442481891?pwd=MlZLeDJjbXp1eWp6cEpwNEtnSFJ6UT09>

Meeting ID: 814 4248 1891; Passcode: 480375
Call-in Option: (669) 900-6833

MOBAC Administrative Council

Joanna Messer Kimmitt, Cabrillo College Library (Chair)
Hillary Theyer, Monterey County Free Library (Vice-Chair)
Aleah Kropholler, Gavilan College Library
Alicia Martinez, Watsonville Public Library
Ann Flower, Middlebury Institute of International Studies
Ashlee Wright, Harrison Memorial Library
Brian Edwards, Monterey Public Library
Cynthia Ainsworth, Hartnell College Library
Deborah Stephens, Hartnell College Library

Diana Godwin, Pacific Grove Public Library
Jacqui Grallo, CSU Monterey Bay Library
Jeff Sundquist, Monterey Peninsula College Library
Kristan Lundquist, Salinas Public Library
Manny González, San Benito County Free Library
Rochelle Eagen, San Juan Bautista City Library
Tom Rosko, Naval Postgraduate School Dudley Knox Library
Yolande Wilburn, Santa Cruz Public Libraries

1. Call to Order, Introductions, Announcements, Proxies Kimmitt
2. Approval of Consent Items (**Action Item**)
 - A. Approval of Agenda Kimmitt
 - B. Approval of Minutes of December 13, 2022 Meeting Kimmitt Attachment 1, pg. 4
3. Administrative Business
 - A. Review and Approval of Recommendations from Nominating Committee for FY 2023-24 Chair and Vice-Chair (**Action Item**) Kimmitt Attachment 2, pg. 6
 - B. Review and Approval of FY 2023-24 OCLC Contract (**Action Item**) Frost Attachment 3, pg. 7
 - C. Committee Program Updates and Funding Requests (**Action Item**) Kimmitt Attachment 4, pg. 10
 - D. Managing Emergency Services Discussion Kimmitt
 - E. Review of MOBAC Meeting Schedule for FY 2023-24 Kimmitt Attachment 5, pg. 11
 - F. PLP Update Frost

4. Reports

- | | |
|--|---------|
| A. ILL - Resource Sharing | Haskin |
| B. Reference | Addison |
| C. SPLAMBA | Griffo |
| D. Technology | Tozier |
| E. Literacy – Report and Committee Annual Report | Andrews |
| F. KOHA ILS Committee | Wright |
| G. MOBAC Chair | Kimmitt |
| H. MOBAC Administration | Frost |

5. Public Comment – (Individuals are allowed three minutes; groups in attendance, five minutes. It is system policy to refer matters raised in this forum to staff for further investigation or action if appropriate. Translator/interpreter will be available upon request at least three days prior to the meeting. The Brown Act prohibits the Administrative Council from discussing or acting on any matter not agendized pursuant to State law.)

6. Other Business

- | | |
|---|---------|
| A. News from Libraries | Kimmitt |
| B. Agenda Items for In-Person Meeting on September 15, 2023 | Kimmitt |

7. Adjournment

Brown Act: This meeting abides by Cal. Gov't Code § 54953.

Cal. Gov't Code § 54953(b)(1) "Notwithstanding any other provision of law, the legislative body of a local agency may use teleconferencing for the benefit of the public and the legislative body of a local agency in connection with any meeting or proceeding authorized by law. The teleconferenced meeting or proceeding shall comply with all otherwise applicable requirements of this chapter and all otherwise applicable provisions of law relating to a specific type of meeting or proceeding."

Cal. Gov't Code § 54953(j)(6) A "teleconference" is "a meeting of a legislative body, the members of which are in different locations, connected by electronic means, through either audio or video, or both."

Gov't Code § 54953 (b)(2) "Teleconferencing, as authorized by this section, may be used for all purposes in connection with any meeting within the subject matter jurisdiction of the legislative body. If the legislative body of a local agency elects to use teleconferencing, the legislative body of a local agency shall comply with all of the following:

- (A) All votes taken during a teleconferenced meeting shall be by rollcall.
- (B) The teleconferenced meetings shall be conducted in a manner that protects the statutory and constitutional rights of the parties or the public appearing before the legislative body of a local agency.
- (C) The legislative body shall give notice of the meeting and post agendas as otherwise required by this chapter.
- (D) The legislative body shall allow members of the public to access the meeting and the agenda shall provide an opportunity for members of the public to address the legislative body directly pursuant to Section 54954.3."

Gov't Code § 54953 (3) "If the legislative body of a local agency elects to use teleconferencing, it shall post agendas at all teleconference locations. Each teleconference location shall be identified in the notice and agenda of the meeting or proceeding, and each teleconference location shall be accessible to the public. During the teleconference, at least a quorum of the members of the legislative body shall participate from locations within the boundaries of the territory over which the local agency exercises jurisdiction, except as provided in subdivisions (d) and (e)."

Meeting Locations

Cabrillo College Library, 6500 Soquel Drive, Building 1000, Aptos, CA 95003
CSU Monterey Bay Library, 3054 Divarty Street, Seaside, CA 93955
Gavilan College Library, 5055 Santa Teresa Boulevard, Gilroy, CA 95020
Harrison Memorial Library, NE Corner of Mission and 6th Avenue, Carmel-by-the-Sea, CA 93921
Hartnell College Library, 411 Central Avenue, Salinas, CA 93901
Middlebury Institute of International Studies Library, 460 Pierce St, Monterey, CA 93940
Monterey County Free Libraries, 188 Seaside Circle, Marina, CA 93933
Monterey Public Library, 625 Pacific Street, Monterey, CA 93490
Pacific Grove Public Library, 550 Central Avenue, Pacific Grove, CA 93950
Salinas Public Library, John Steinbeck Branch, 350 Lincoln Avenue, Salinas, CA 93901
San Juan Bautista City Library, 801 Second Street, San Juan Bautista, CA 95045
Santa Cruz Public Libraries, 117 Union Street, Santa Cruz, CA 95060
Watsonville Public Library, 275 Main Street, Suite 100, Watsonville, CA 95076



Monterey Bay Area Cooperative Library System
32 West 25th Avenue, Suite 201, San Mateo, CA 94403-2265
Phone (650) 349-5538 Fax (650) 349-5089

MOBAC Administrative Council

December 13, 2022

12:30 p.m.

Action Minutes

Council: Joanna Messer Kimmitt (CAB); Aleah Kropholler (GCL); Ashley Wright (HML); Deborah Stephens (HCL); Brian Edwards (MPL); Nora Conte (SBL); Rochelle Eagen (SJB); Yolande Wilburn (SCCL); Elizabeth Cowell (UCSC); Alicia Martinez (WPL)

Proxies: Deborah Stephens for Jacqueline Grallo (CSUMB); Be Astengo (MCFL); Brian Edwards for Diana Godwin (PGL); Mila Rianto for Kristan Lundquist (SAL)

Others: Cathy Andrews (Literacy); Dave Addison (Reference); Katya Haskin (Resource Sharing); Glenn Tozier (Technology); Carol Frost (PLP); Justin Wasterlain (PLP)

1. Call to Order, Introductions, Announcements, Proxies

The meeting was called to order at 12:33 p.m. by Chair Kimmitt.

2. Approval of Consent Items

A. Approval of Agenda

B. Approval of Minutes of September 16, 2022 Meeting

Consent Items were approved via roll-call vote as presented. Wright abstained on Item 2.B (Wright/Edwards)

3. Administrative Business

A. Acceptance of UC Santa Cruz Library's Letter of Intent to Withdraw from MOBAC

Cowell reviewed the memo and noted that the withdrawal was being done in full appreciation of what MOBAC and PLP have done for their library. A motion was made, and passed unanimously via roll-call vote, to approve UC Santa Cruz Library's letter of intent to withdraw from MOBAC, and, by association, PLP, effective July 1, 2023. (Wright/Edwards)

B. Managing Emergency Services

Libraries discussed local committees and commissions returning to in-person meetings. Wright asked to carry this item over to the March meeting with a focus on how to work with city or county agencies during weather emergencies or other emergency situations.

C. Committee Program Updates and Funding Requests

SPLAMBA requested \$300 for hosting a TED talk type program where members present to their colleagues for 5-10 minutes on library subjects they are experts on. The funds will be used for food and drink for 30 people. A motion was made, and passed unanimously via roll-call vote, to approve the \$300 request from the SPLAMBA Committee for submission to the PLP Call for Financial Support Requests, and that the SPLAMBA Committee formally respond to the PLP Call for Support by the deadline. (Astengo/Stephens)

D. Formation of Nominating Committee for FY 2023-24

Wright and Stephens volunteered to be on Nominating Committee with Kimmitt.

E. PLP Update

Frost reported CLSA distribution funds were received by PLP and claim forms would be sent soon. She noted the State Library has not put out a call for LSTA regional grants yet.

4. Reports

Reports for Resource Sharing, Reference, SPLAMBA, Technology, Literacy, and KOHA were presented. Kimmitt thanked PLP for hosting the Future of Libraries conference. Kropholler and Frost praised Kimmitt's talk at the conference.

5. Public Comment – none

6. Other Business

A. News from libraries including COVID-19 updates.

The libraries shared updates.

B. Discussion of Governor's End of State of Emergency and Consideration of In-Person Meetings

On February 28, 2023, the Governor will end the State of Emergency related to the COVID-19 pandemic. The Council agreed to alternate in-person and remote meetings. In 2023, the March and September meetings will be held in-person. The June and December meetings will remain virtual. Watsonville volunteered to host the March meeting. Monterey County Free Libraries volunteered to host the September meeting. Some members expressed interest in choosing remote locations which could support a hybrid option.

C. Agenda Items, Chair, and Location for Next Meeting on March 17, 2023

- Theyer will chair the March 17, 2023 meeting. The meeting will be held at Watsonville Public Library.
- Managing Emergency Services
- Nominating Committee Recommendations
- Committee program updates and funding requests

7. Adjournment

The meeting was adjourned at 1:47 p.m. by Chair Kimmitt.



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MOBAC Term Limits and Appointment

From the Bylaws:

“IV. OFFICERS

- A. The officers of the Administrative Council shall be: Chair, Vice-Chair (whose duties include serving as Chair-Elect), and immediate Past-Chair.
B. The term of office shall be for one year.
C. Special elections shall be held as needed to fill vacancies.
D. No officer may serve more than two (2) successive terms.”

“V. COMMITTEES

- B. The Nominating Committee shall be appointed annually by the Administrative Council Chair and will present a slate of Administrative Council officers for voting and approval at the Annual meeting.”

MOBAC Administrative Council Chairs Chronology

	Chair	Vice-Chair
2023/24	Joanna Kimmitt - academic	Kristan Lundquist - public
2022/23	Joanna Kimmitt - academic	Hillary Theyer - public
2021/22	Hillary Theyer - public	Jacqueline Grallo - academic
2020/21	Ashley Wright - public	Hillary Theyer - public
2019/20	George Romero - academic	Ashley Wright - public
2018/19	Inga Waite - public	Peter Liu - academic
2017/18	Frank Wojcik - academic	Inga Waite - public
2016/17	Carol Heitzig - Academic	Frank Wojcik - academic
2015/16	Eleanor Uhlinger - academic	Carol Heitzig - public
2014/15	Eleanor Uhlinger - academic	Carol Heitzig - public
2013/14	Kim Bui-Burton - public	Eleanor Uhlinger - academic

Recommendation

A Nominating Committee of Kimmitt, Wright, and Stephens developed recommendations for officers. It is recommended that the MOBAC Administrative Council approve the Nominating Committee recommendations for Chair and Vice-Chair for Fiscal Year 2023/24.



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To: MOBAC Administrative Council
From: Carol Frost
Subject: MOBAC FY 2023-24 OCLC Renewal Update
Date: June 16, 2023

Background

Each year the MOBAC Administrative Council approves the OCLC contract.

For FY 2023-24, several libraries have requested modifications to their subscription. The community colleges have a unique situation where the California Community Colleges Library Consortium (CCLC) has procured a statewide purchase of OCLC Cataloging and Metadata for all community colleges, commencing in FY 2023-24.

Recommendation

It is recommended that the MOBAC Administrative Council approve the FY 2023-24 OCLC contract.



OCLC Group Services Pricing
Monterey Bay Area Cooperative Library System (MOBAC)

May 16, 2022

Andrew Yon
Monterey Bay Area Cooperative Library System (MOBAC)
2471 Flores Street
San Mateo, CA 94403

FY23	
OCLC Cataloging and Metadata Subscription	\$72,549.25
WorldShare ILL Subscription	\$22,871.77
FirstSearch	\$11,646.82
TOTAL GROUP SERVICES	\$107,067.84

Billed To: Individual Libraries
Renewal Period: July 1, 2022 - June 30, 2023

Notes:
Pricing is valid through June 30, 2022.
ILL Fee Management (IFM) Libraries: please note that IFM is not included in the above subscription, as activity for IFM is tracked on a transaction basis and pricing is set by the libraries involved.
Naval Postgraduate School, Dudley Knox Library (AD#) has been removed from the group.
The FirstSearch subscriptions for Santa Cruz Public Libraries and Monterey Peninsula College Library have been removed for FY23.
Please see Attachment for a flyer that discusses libraries moving to annual billing.

Institution Name	Institution Symbol	Cataloging and Metadata		WorldShare	FirstSearch	Total
		Metadata	ILL	ILL		
Cabrillo College Library	CC8	\$10,081.08	\$1,378.36	N/A	\$11,459.44	
California State University Monterey Bay Library	MB@	\$6,935.99	\$10,508.66	N/A	\$17,444.65	
Gavilan College Library	GAVCL	\$345.41	\$443.42	N/A	\$788.83	
Harrison Memorial Library	JQS	\$8,546.49	\$119.69	\$1,192.89	\$9,859.07	
Hartnell College Library	HCK	\$6,980.87	\$284.42	N/A	\$7,265.29	
Middlebury Institute of International Studies at Monterey	MIO	\$345.79	\$457.20	N/A	\$802.99	
Monterey County Free Libraries	JRB	\$22,216.67	\$1,929.09	\$7,727.25	\$31,873.01	
Monterey Peninsula College Library	MTJ	\$6,204.66	\$904.06	N/A	\$7,108.72	
San Benito County Free Library	JRV	\$305.66	\$1,413.70	N/A	\$1,719.36	
Santa Cruz Public Libraries	JTA	\$4,948.16	\$3,810.20	N/A	\$8,758.36	
Watsonville Public Library	WTX	\$5,638.47	\$1,622.97	\$2,726.68	\$9,988.12	
		\$72,549.25	\$22,871.77	\$11,646.82	\$107,067.84	

For questions, please contact OCLC representative: Jennifer Carter at carterj@oclc.org.



Group Renewal ID GQ315

OCLC Group Pricing
Monterey Bay Area Coop Library System

6/1/2023

Monterey Bay Area Coop Library System

Pacific Library Partnership
32 W 25th Ave, Suite 201
San Mateo CA 94403
United States

Item	Description	Amount
3000030	Cataloging and Metadata Subscription	\$43,576.28
3000001	FirstSearch	\$14,497.01
3000065	WorldShare ILL	\$12,826.73
TOTAL (USD)		\$70,900.02

Subscription Renewal Date: 7/1/2023 - 6/30/2024

Billed To: Individual

NOTES:

ILL Fee Management (IFM) Libraries: please note that IFM is not included in the above subscription, as activity for IFM is tracked on a transaction basis and pricing is set by the libraries involved.

The Cataloging and Metadata subscriptions for the following libraries have been removed from the Monterey Bay Area Coop Library System group renewal starting 7/1/2023.

Cabrillo College Library
Gavilan College Library
Hartnell College Library
Monterey Peninsula College Library

California State University Monterey Bay Library was moved to a separate agreement as of 7/1/2022.

For questions, please contact OCLC representative: Jennifer Carter at carterj@oclc.org.

We appreciate your subscription to OCLC services and hope you are pleased with the service and the support you have received during the past year. Your subscription(s) will automatically renew on 7/1/2023.

If you wish to continue your subscription as is, with no changes, no action is required by you at this time. If you wish to change or cancel your subscription(s) please contact OCLC Order Services at orders@oclc.org. If your institution requires a PO, please provide the new details to OCLC prior to your renewal date.

PLEASE NOTE: we require written confirmation for cancellation requests at least 30 days before your subscription renews on 7/1/2023

This transaction is subject to the relevant OCLC Framework Agreement ("FA") and the Schedules related to each product listed on this notice, found at: <http://oclc.org/service-agreements>, unless a signed agreement governing the transaction has been entered into by the parties.

Expiring Contract FY2022/23

Proposed Renewal for FY2023/24



Participant Libraries

Symbol	Customer	WorldShare ILL	FirstSearch	Cataloging and Metadata Subscription	Total
CC8	Cabrillo College Library	\$1,430.05	N/A	N/A	\$1,430.05
GAVCL	Gavilan College Library	\$460.05	N/A	N/A	\$460.05
JQS	Harrison Memorial Library	\$124.18	\$1,237.62	\$8,866.98	\$10,228.78
HCK	Hartnell College Library	\$295.09	N/A	N/A	\$295.09
MIO	Middlebury Institute of International Studies at Monterey Library	\$474.34	N/A	\$358.76	\$833.10
JRB	Monterey County Free Libraries	\$2,001.43	\$8,017.02	\$23,049.79	\$33,068.24
MTJ	Monterey Peninsula College Library	\$937.96	\$2,413.44	N/A	\$3,351.40
JRV	San Benito County Free Library	\$1,466.72	N/A	\$317.12	\$1,783.84
JTA	Santa Cruz Public Libraries	\$3,953.08	N/A	\$5,133.72	\$9,086.80
WTX	Watsonville Public Library	\$1,683.83	\$2,828.93	\$5,849.91	\$10,362.67
	Totals	\$12,826.73	\$14,497.01	\$43,576.28	\$70,900.02

Proposed Renewal for FY2023/24



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32 West 25th Avenue, Suite 201, San Mateo, CA 94403-2265
Phone (650) 349-5538 Fax (650) 349-5089

To: MOBAC Administrative Council
From: David Addison
Subject: Committee Program Funding Request
Date: June 16, 2023

The MOBAC Reference Committee would like to request Staff Development funding to host the Committee's fall workshop. The workshop will be held in October 2023. Details of funding amount will be provided during the Council meeting.

It is recommended this funding request be approved by the MOBAC Administrative Council.



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FY 2023-24 MOBAC Quarterly Schedule for Council Meetings

September 15, 2023

December 15, 2023

March 15, 2024

June 21, 2023

All meetings will be held at 9:30 a.m. on the third Friday of the month. The location is to be determined. As per past practice, we will hold these dates for potential meetings, but will cancel any meetings that are not deemed necessary.