MOBAC

Monterey Bay Area Cooperative Library System
32 West 25th Avenue, Suite 201, San Mateo, CA 94403-2265
Phone (650) 349-5538 Fax (650) 349-5089

MOBAC Administrative Council

March 18, 2022

9:30 a.m. – 12:00 p.m.

https://us02web.zoom.us/j/82974969840?pwd=MHFMSHp6ZmVPWWZwUlh6dWVNSlovQT09

Meeting ID: 829 7496 9840; Passcode: 229803

Call-in Option: (669) 900-6833

1.	Call to Order, Introductions, Announcements, Proxies	Waite	
2.	Approval of Consent Calendar Agenda (Action Item)	Waite	
	A. Approval of Agenda		
	B. Approval of Minutes of December 17, 2021 Meeting		Attachment 1 pg. 3
3.	Administrative Business		
	A. Committee Program Updates and Funding Requests (Action Item)	Waite	
	B. New MOBAC Representative for PLP Executive Committee (Action Item)	Waite	Attachment 2 pg. 5
	C. Review and Approval of Recommendations from Nominating Committee for FY 2022-23 Chair and Vice-Chair (Action Item)	Waite	Attachment 3 pg. 6
	D. PLP Update	Waite/Rosko	
4.	Reports		
	A. ILL – Report	Haskin/Eagen	
	B. Reference – Report	Addison	
	C. SPLAMBA – Report	Day/Griffo	
	D. Technology – Report	Dixon/Ortiz	
	E. Literacy – Report	Andrews	
	F. KOHA ILS Committee	Wright	
	G. MOBAC Chair	Waite	
	H. MOBAC Administration	Frost	

5. Public Comment – (Individuals are allowed three minutes; groups in attendance, five minutes. It is system policy to refer matters raised in this forum to staff for further investigation or action if appropriate. Translator/interpreter will be available upon request at least three days prior to the meeting. The Brown Act prohibits the Administrative Council from discussing or acting on any matter not agendized pursuant to State law.)

6. Other Business
    A. News from Libraries Including COVID-19 Updates
    B. Agenda Items, Chair and Location for Next Meeting on June 17, 2022
7. Adjournment

Brown Act: The legislative body of a local agency may use teleconferencing in connection with any meeting or proceeding authorized by law. Cal. Gov't Code § 54953(b)(1). A "teleconference" is "a meeting of a legislative body, the members of which are in different locations, connected by electronic means, through either audio or video, or both." Cal. Gov't Code § 54953(b)(4). A local agency may provide the public with additional teleconference locations. Cal. Gov't Code § 54953(b)(4).

The teleconferenced meeting must meet the following requirements:

(1) it must comply with all of the Act's requirements applicable to other meetings;
(2) all votes must be taken by roll call;
(3) agendas must be posted at all teleconference locations and the meeting must be conducted in a manner that protects the statutory and constitutional rights of the parties or public appearing before the body;
(4) each teleconference location must be identified in the notice and agenda and each location must be accessible to the public;
(5) during the teleconferenced meeting, at least a quorum of the members of the legislative body must participate from locations within the boundaries of the body's jurisdiction; and
(6) the agenda must provide the public with an opportunity to address the legislative body at each teleconference location. Cal. Gov't Code § 54953(b).

Meeting Locations

Pacific Library Partnership, 32 West 25th Avenue, Suite 201, San Mateo, CA 94403
Cabrillo College Library, 6500 Soquel Drive, Bldg. 1000, Aptos, CA 95003
California State University Monterey Bay Library, 100 Campus Center, Seaside, CA 93955
Gavilan College Library, 5055 Santa Teresa Boulevard, Gilroy, CA 95020
Harrison Memorial Library, Corner of Ocean Avenue and Lincoln Street, Carmel-By-The-Sea, CA 93923
Hartnell College Library, 411 Central Avenue, Salinas, CA 93901
Middlebury Institute of International Studies Library, 425 Van Buren Street, Monterey, CA 93940
Monterey County Free Library: King City Branch, 402 Broadway, King City, CA 93930
Monterey Peninsula College Library, 980 Fremont Street, Monterey, CA 93940-4799
Pacific Grove Public Library, 550 Central Avenue, Pacific Grove, CA 93950
Salinas Public Library, 350 Lincoln Avenue, Salinas, CA 93901
San Benito County Free Library, 470 Fifth Street, Hollister, CA 95023
Santa Cruz Public Libraries, 117 Union Street, Santa Cruz, CA 95060
UC Santa Cruz University Library, 1156 High Street, Santa Cruz, CA 95064
Watsonville Public Library, 275 Main Street, Suite 100, Watsonville, CA 95076
Acorn Wood, 5603 Lakeside Drive, Mariposa, CA 95338
Kailua Library, 239 Kuulei Road, Kailua, HI 96734

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MOBAC Administrative Council

December 17, 2021
9:30 a.m. via Zoom

Action Minutes

Council: Joanna Messer Kimmitt (CAB); Deborah Stephens (HCL); Hillary Theyer (MCFL); Inga Waite (MPL); Tom Rosko (NPS); Diana Godwin (PGR); Rochelle Eagen (SJB)
Proxies: Erin Baxter (SBC) for Nora Conte; Mila Rianto for Kristan Lundquist (SAL)
Others: Cathy Andrews (Literacy); Mayra Ortiz (Technology); Carol Frost (PLP); Yemila Alvarez (PLP)

1. Call to Order, Introductions, Announcements, Proxies
   The meeting was called to order at 9:36 a.m. by Chair Theyer. Proxies were announced.

2. Approval of Consent Calendar
   A. Approval of Agenda

   B. Approval of Minutes of September 17, 2021 Meeting
   The Consent Calendar was approved unanimously via roll-call vote as presented. (M/S Waite/Kimmitt)

3. Administrative Business
   A. Committee Program Updates and Funding Requests
   No Action was taken.

   B. Nominating Committee Formation
   Theyer presented the item. The current Vice-Chair is Grallo. The Committee will select the new Vice-Chair for Council approval. Waite, Kimmitt, and Theyer agreed to serve as the Nominating Committee.

   C. Report from Ad Hoc Group on MOBAC Acquisition of the Pat Hathaway Photo Collection
   Waite presented the item. There is still a decision being made as to who the owning organization will be, and it was determined that MOBAC cannot own the collection.

   D. Request to Change MOBAC Technology Committee Chair Term and Nomination Process
   Ortiz presented the item stating the dates in the rotation would be flexible and the Committee is trying to ensure that there is leadership. There was a question about whether taking action would create a lack of flexibility and discussion ensued. A motion was made and passed unanimously via roll-call vote to give full authority to the Technology Committee to enact a leadership rotation as they see fit. (M/S Rosko/Waite)

   E. Consideration of MOBAC Technology Committee Request for a 6-Month Hiatus
   Ortiz presented the item. There was discussion of changing recommended term to regroup to August or September to accommodate academic libraries and a response that depending on

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who is appointed to serve (faculty vs. staff), this may not be an issue. It was discussed that the term 'hiatus' may not allow flexibility to meet the need. It was noted that several other MOBAC committees meet on a bi-monthly or quarterly schedule, whereas the Technology Committee currently meets monthly. It was clarified that the Committee could choose to not hold scheduled meetings or workshops for the next six months and could continue to be available as needed via the discussion list and could meet as needed. A motion was made and passed unanimously via roll-call vote to affirm that the Committee has the authority to revise their meeting schedules as needed. (M/S Kimmitt/Eagen)

F. COVID-19 Updates
The libraries shared updates.

G. PLP Update
The Executive Committee met in October and discussed that a training will be hosted in February by Dr. Michele Villagran on Organizational Culture and Organizational Change. Ideas were put forth for potential LSTA proposals for FY 2022-23. Applications are due in March. PLP accepted administration of Statewide ARPA and LSTA Workforce Development grants. Although CLSA funds were restored and listed in the budget as ongoing, the State Library is delayed in the distribution of funds, and it may be a while before libraries receive their allocations.

4. Reports
Only SPLAMBA, Technology, and Literacy Committees were present and shared reports. It was shared that MCFL has moved towards Koha, and Pacific Grove and Monterey Public are still very interested in the shared ILS project. Theyer shared that California County Librarians Association discussed ongoing projects in the State. Many projects that have come up where missing pieces have not allowed an organization to take it on locally could be taken on regionally by MOBAC. Directors were encouraged to think through this lens before saying it cannot be done. Frost shared news about the Palace app and that Yolande Wilburn is the new Director of Santa Cruz Public Libraries.

5. Public Comment – none.

6. Other Business
   A. News from Libraries
   The libraries shared announcements.

   B. Agenda Items for Next Meeting on March 18, 2022
      1. Nominating Committee Report and Election of New Officers
      2. National Library Week – What is everyone doing
      3. Move COVID updates into News from Libraries

7. Adjournment
The meeting was adjourned at 10:44 a.m. by Chair Theyer.

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To: **MOBAC Administrative Council**
From: **Inga Waite**
Subject: **MOBAC Representative on PLP Executive Committee**
Date: **March 18, 2022**

The PLP Executive Committee is comprised of eight members, with two from each region. The current MOBAC representatives include:

Tom Rosco: Serving his first year of his first term
Inga Waite: Serving her second year of her second term

A term is two years, and a member typically serves two terms.

I am terming out from my position, effective June 30, 2022. Hillary Theyer has volunteered to replace me.

It is recommended that the MOBAC Administrative Council approve Hillary Theyer as the second MOBAC representative to the PLP Executive Committee, effective July 1, 2022.

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MOBAC Term Limits and Appointment

From the Bylaws:

"*IV. OFFICERS*

A. The officers of the Administrative Council shall be: Chair, Vice-Chair (whose duties include serving as Chair-Elect), and immediate Past-Chair.

B. The term of office shall be for one year.

C. Special elections shall be held as needed to fill vacancies.

D. No officer may serve more than two (2) successive terms."

"V. COMMITTEES

B. The Nominating Committee shall be appointed annually by the Administrative Council Chair and will present a slate of Administrative Council officers for voting and approval at the Annual meeting."

MOBAC Administrative Council Chairs Chronology

	Chair	**Vice-Chair**
2022/23	Joanna Kimmitt - academic	Hillary Theyer - public
2021/22	Hillary Theyer - public	Jacqueline Grallo - academic
2020/21	Ashley Wright - public	Hillary Theyer - public
2019/20	George Romero - academic	Ashley Wright - public
2018/19:	Inga Waite - public	Peter Liu - academic
2017/18:	Frank Wojcik - academic	Inga Waite - public
2016/17	Carol Heitzig - Academic	Frank Wojcik - academic
2015/16:	Eleanor Uhlinger - academic	Carol Heitzig - public
2014/15	Eleanor Uhlinger - academic	Carol Heitzig - public
2013/14:	Kim Bui-Burton - public	Eleanor Uhlinger - academic

Recommendation

A Nominating Committee of Waite, Kimmitt and Theyer developed the recommendations above. It is recommended that the MOBAC Administrative Council approve the Nominating Committee recommendation for Chair and Vice-Chair for Fiscal Year 2022/23.