**MOBAC Interlibrary Loan Committee Meeting Minutes (Draft)**

**Tuesday, October 8, 2019**

**1:00 p.m.**

**Watsonville Public Library**

**Present:** Irma Fink – Chair, (NPS); Ray Melendez (MCO); Susan Renison (WAT); Maddy Damon (SCPL); Lydia Gentry (MIIS); Jean Chapin (HML), Rochelle Eagen (JTU), Katya Haskin (MPC)

**Recorder**:  Jean

**1.**  **Call to Order and Introductions**: Irma called the meeting to order at 1:05 p.m. The committee welcomed Lydia Gentry, from MIIS and Maddy Damon, from Santa Cruz.

**2.  Additions/Changes to the Agenda** – None

**3.  Approval of the Minutes** – The July 9, 2019 minutes were approved without changes.

**4.  Reports**

* 1. Administrative Council – September 20, 2019 meeting (Jean)
	+ Accepted our annual report
	+ Assigned us to draft a new charge for our committee, as the resource sharing committee.
	+ Approved the Committee Chair Responsibilities document.
	+ Discussed what the MOBAC reaction should be to the Macmillan changes in eBook purchasing.
	+ PLP reported that Hayward is back in the consortium, and that Innovation grant requests are being evaluated.
	+ Discussion of how the [California Consumer Privacy Act](https://digitalguardian.com/blog/what-california-data-privacy-protection-act)will affect library databases.  PLP is creating a Data Privacy Grant to assist libraries with this issue, and are working on a toolkit that should be available in April.  PLP is looking into their use of Gale's Analytics on Demand.
	+ There has been a Brown Act revision that requires that minutes and agendas be posted within one click of the front page of a website.  PLP reminded us that we need to post our agendas on the website, and at the location where the meeting is being held 72 hours in advance of the meeting. For us, that means Watsonville.  Georg is going to look into revisions of the MOBAC website once we are clear what the law states.  [Here's the requirements](https://www.jdsupra.com/legalnews/ab-2257-new-brown-act-requirements-for-35346/).
	+ Each committee should assign a committee member to serve on an ad hoc committee to redesign the MOBAC website to comply with the new Brown Act requirements.
	+ Irma appreciates having the ILL committee member who is hosting the Admin Council meeting represent the ILL committee.
	+ The next Admin council meeting will be December 12 at San Juan Bautista Library
	1. Technology Committee – working on a workshop on accessibility, including for websites
	2. Reference Committee – Workshop October 18, 2019, ***Community Conversations: Harwood Institute Model for Libraries***, 9am-Noon, Marina Library
	3. SPLAMBA - SPLAMBA is working on updating their MOBAC page and is considering a workshop on bullying
	4. Literacy Committee- developing workshops

**5.  New Business**

1. **Council requests that the Committee draft a revision to our charge, changing the focus to resource sharing rather than interlibrary loan. The current charge reads:**

*The MOBAC Interlibrary Loan Committee is the advisory group, which makes recommendations to the MOBAC Administrative Council to improve and maintain interlibrary loan service throughout the System regarding efficient interlibrary loan communication, accurate interlibrary loan tools, and trained and efficient interlibrary loan staff.*

We had a lively discussion about what this would involve. Irma filled us in on the history of MOBAC interlibrary loan, from MRC through OCLC, and the current fragmentation. Discussion of sources for catalog records- OCLC, SkyRiver, LOC, vendors,original. Discussion of all the things that could be involved in broadening resource sharing. We agreed to take this up again in January, when Rebecca can attend. Irma will report to council that we are working on it.

1. **Council requests that each committee assign a member to serve on an ad hoc committee to redesign the MOBAC website to comply with the new Brown Act requirements.** Katya Haskin agreed to serve as the representative, and Lydia and Maddy agreed to be her back up.
2. **Discuss meeting location(s) for committee meetings effective with January 2020.**It has been arranged for us to meet at the Marina Library on January 14 and April 14 (thank you, Ray). July 14, 2020 and October 13, 2020 have not been scheduled. Ray will look into the possibility of meeting in Castroville, but by July we might be able to meet in Watsonville again.
3. **External microphones to support ZOOM meetings. Where should these live?** Irma will keep it for now.

**6.**  **Public Comment** – None

**7.**  **Old Business**

1. **Annual Report FY 2019** – presented to the MOBAC Administrative Council 9/20/2019. Council accepted. We had a discussion on the decline of local statistics from 2009 to the present, and the changes in e-borrowing vs print borrowing.

The report and statistics will be posted to the committee website <http://www.mobac.org/committees/interlibrary-loan-committee/ill-committee-documents/>

1. **Update Committee Website.** Susan will take care of the current changes. Katya, Lydia and Maddy agreed to take a look at website maintenance and revisions. Susan will provide the password and instructions.
2. **Workshops**

**Copyright Clearance Center**

Upcoming webinars: <http://www.copyright.com/learn/courses-programs/webinars/>

Past webinars: <http://www.copyright.com/learn/media-downloads/past-webinars/>

 **OCLC**

 Upcoming & recorded webinars: <https://www.oclc.org/events/webinars.en.html>

 **WebJunction (OCLC)**

Free October Webinars for Library Staff <https://www.webjunction.org/find-training/free-events.html>

1. **Conferences**

Internet Librarian 2019 – October 21-23, 2019 – Monterey

<http://internet-librarian.infotoday.com/2019/Default.aspx>

**8.**  **Announcements**

* Susan is retiring at the end of November. This is her last meeting. We will miss her! Susan is grateful to the ILL committee members for their years of support and inspiration. ILL has been a bright spot in her library service.
* Maddy will be presenting at CLA - *Out of This World Digital and Streaming Collections.* They recently added Acorn TV in Santa Cruz.
* Several libraries have new directors
	+ Monterey Institute of International Studies - Ann Flower
	+ Naval Postgraduate School - Tom Rosko
	+ Monterey County Free Libraries- Hillary Theyer
	+ Monterey Peninsula College- Jeff Sundquist

**9.** **Problem Sharing and Solving**

* Q: How do you mark an item as received if it has been closed in OCLCA: You have to contact the lending library to mark it as shipped. Maddy did contact the borrowing library and they were unable to edit the WSILL record by putting the item into "returned" status. I.e., we were both unable to make any changes to the request; it was stuck in a "Closed (supplied)" status.
* Q: Techniques for sharing articles. A: Article exchange, email, Odyssey
* Q: How to remove smells from returned books (cigarette and pot smoke) A[: Magic Sponge](https://www.amazon.com/Bad-Air-Sponge-Absorbing-Neutralant/dp/B001SBMLAM) or charcoal or airing out.
* Q: What to do about long overdue ILLs? A: Try calling the library general number and ask for ILL. The ILL directory in Worldshare may be out of date.

**10.** **Next meeting date and location**

1. January 14, 2020, MCO, Marina Library, 1:00 pm
2. April 14, 2020, MCO, Marina Library. 1:00 pm

**11.** **Agenda items for the next meeting**

1. Update Committee Calendar
2. Webpage update discussion
3. Committee charge- resource sharing

**13.**  The meeting was adjourned at 3:25 pm.

October 9, 2019 jc|