

MOBAC BY-LAWS

Bylaws of the MONTEREY BAY AREA COOPERATIVE LIBRARY SYSTEM (MOBAC)

I. NAME OF THE ORGANIZATION

A. The name of the organization shall be Monterey Bay Area Cooperative Library System (MOBAC).

II. MEMBERS AND MEMBERSHIP

A. Any library in Monterey, San Benito, or Santa Cruz counties is eligible for membership.

B. Libraries that wish to become members shall make formal application to the Administrative Council.

C. The Administrative Council will vote on all membership applications.

D. All members shall participate equally in MOBAC.

E. Membership in MOBAC shall be contingent on the payment of a membership fee.

III. ADMINISTRATIVE COUNCIL

A. The Administrative Council shall consist of one representative from each member library at the Library Director or equivalent level.

B. Members of the Administrative Council may designate proxies to attend any meeting and to vote in their stead.

C. The powers of the Administrative Council shall be as designated in the Joint Powers Agreement.

IV. OFFICERS

A. The officers of the Administrative Council shall be: Chair, Vice-Chair (whose duties include serving as Chair-Elect), and immediate Past-Chair.

B. The term of office shall be for one year.

- C. Special elections shall be held as needed to fill vacancies.
- D. No officer may serve more than two (2) successive terms.

V. COMMITTEES

- A. The Budget/Audit Committee shall be appointed annually by the Administrative Council Chair. The Administrative Council Vice-Chair will Chair this committee, which will include the immediate Past-Chair and one or more other Administrative Council member(s).
- B. The Nominating Committee shall be appointed annually by the Administrative Council Chair and will present a slate of Administrative Council officers for voting and approval at the Annual meeting.
- C. At its Annual Meeting, the Administrative Council will approve and define charges for Committees/Communities of Interest, proposed by the Chair.
- D. Special and/or Ad Hoc committees may be appointed by the Chair as need arises.

VI. MEETINGS OF THE ADMINISTRATIVE COUNCIL

- A. Meetings shall be held bimonthly on the second Friday of the month unless otherwise determined by the Chair.
- B. A quorum shall consist of a majority of members, including proxies.
- C. Meetings shall be held pursuant to the Ralph M. Brown Act, as set forth in the California Government Code.
- D. The date of the Annual Meeting shall be set by the Administrative Council.

VII. FISCAL YEAR

- A. The Fiscal Year of this organization shall be from July 1 through June 30.

VIII. AMENDMENTS

- A. Amendments to the by-laws must be presented at any regular or special meeting of the Administrative Council and shall be published in the minutes and voted upon at the next meeting.

IX. OPERATION AUTHORITY

- A. Authority for operation of the Administrative Council and the System shall derive from that granted by the Joint Exercise of Powers Agreement, and Robert's Rules of Order, Revised.

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